

OSUN STATE MINISTRY OF EDUCATION (OSUN STATE)

INVITATION TO TENDER

The Ministry of Education, Osun State is inviting the competent companies to bid for the the **Procurement of Instructional Materials for Public Secondary Schools in the States.**

2. **TENDER QUALIFICATION**

Each tender should be accompanied with the following:

- (i) Evidence of Company's Certificate of registration with Corporate Affairs Commission (CAC).
- (ii) Evidence of Company's registration with Federal Inland Revenue Services. (FIRS).
- (iii) FIRS tax Clearance Certificate of the company (Limited Liability Company) for the last three (3) years .
- (iv) Tax Clearance Certificate of Directors (Limited Liability Company) or the Proprietor/Partner (Enterprise) for the last three (3) years .
- (v) Evidence of company's registration with Osun State Public Procurement Agency.
- (vi) Evidence of registration of Business Premises with Osun State Government.
- (vii) Evidence of verifiable list of previous/similar projects executed with letters of commission and certificate of practical completion.
- (viii) Evidence of financial capability/reference letter from a reputable commercial bank.
- (ix) A sworn affidavit disclosing;
 - (a) whether or not any officer of the relevant committees of procurement entity or Bureau is a former or present Director, Shareholder or has financial interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars
 - (b) that the company is not in receivership of any form of insolvency, bankrupt proceedings nor the subject of any form of winding up petition or proceedings.
 - (c) that none or any of the directors of the company has been convicted in any countries for financial crimes relating to fraud or financial impropriety of falsification of facts relating to any matter.
- (x) Letter of consent to allow for verification of all the documents submitted.
- (xi) Evidence of payment of non-refundable tender fee.
- (xii) Evidence of current practice license with relevant professional regulatory bodies (COREN, QSRBN, ARCON, CORBON etc.)
- (xiii) Company profile and organization structure including names and resume of key personnel with address and phone numbers.

3. TENDER MODALITIES.

- ✓ Tender documents and additional information may be collected from office of the Director, Planning, Research and Statistics Department.
- ✓ Tenderers may tender for more than one LOT or LOTs seperately.
- ✓ Tendering shall be by open tendering.
- ✓ Tenderers should note that failure to include any of the required documents above renders the tender invalid for further consideration.
- ✓ Tender Fees should be paid into LIVING TRUST MORTGAGE BANK PLC.
0000128518 ACCOUNT NAME: PUBLIC PROCUREMENT AGENCY

4. BID SUBMISSION.

All valid tenders should be submitted electronically through [www. egp.osunstate.gov.ng](http://www.egp.osunstate.gov.ng).

5. BID OPENING.

Bid shall be opened at the expiration of Tender period on **26th/08/ 2022** electronically via zoom meeting.

IMPORTANT NOTICE:

- (a) Companies are advised to deal directly with Ministry of Educations as no agent(s) or proxies have been appointed for this purpose. Any person or company who does contrary does so at his/her own risk.
- (b) Notwithstanding the submission of Tender Document, the Ministry of Education is not obliged to award a contract to any contractor.
- (c) The advertisement for invitation to tender shall not be construed as a commitment on the part of the State Ministry of Education nor shall it entitle any contractor to make any claims whatsoever, and or seek any indemnity from the Ministry.

Signed
Adelani Aderinola
Permanent Secretary